## **Audacity Sound Recorder - An Overview of the Toolbars**

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## Play Record **Pause** Stop Click to play audio. Click to record audio Click while recording Click when you have Shift+Click loop play finished recording a on a new track to take a break. Then selected audio. click again to continue new track. Each new recording on the same recording will appear as a new track. track. Audacity 4) 48 -36 -30 -24 -18 -12 -6 48 -42 -36 -30 -24 -18 -12 -6 0 Stereo Mix 00 \* 0 10.0 0,0 1.0 2.0 3.0 4.0 6.0 **Headphone Volume Playback Level Meter Record Level Meter Microphone Volume Selection Tool Magnification Tool** Use to select, cut, Use to zoom in and paste and delete wave out on wave forms. forms. **Envelope Tool Time Shift Tool** Use to select part of a Use to move wave wave form and change forms so they play at the volume. the time you want them to. A Sporting Update 10 File Edit View Project I Z Ø P + \* 4) -24 Mute Stereo Mix Click "Mute" to \* - -9922 0 mute this track. - 2.0 - 1.0 3.0 4.0 ×|Sporting ▼ 1.0 Stereo, 44100Hz<sub>0.5</sub> 32-bit float Mute Solo 0.0 -n = L O R -1.0 Stereo Track 1.0 Solo Click "Solo" to mute 0.0 all other tracks and hear this one. × Audio Tra ▼ Mono, 44100H 0.5 32-bit float Mute Solo MonoTrack 0.0 · · -0 F R 0

**Too Quiet** 

Good

**Too Loud**